


<p>XC</p> 	<p style="text-align: center;"><u>MINUTES</u></p> <p style="text-align: center;">Of 38th Annual General Meeting Wednesday 15 November 2023 at 2.30pm at the Multicultural Hub</p>
<p style="text-align: center;">U3A Melbourne City Inc. Greek Cultural Centre, Level 5, 168 Lonsdale Street (cnr Russell St), Melbourne 3000 ABN 84932435817 ACN A0045765E ☎ : (03) 9639 5209 ✉ : office@U3amelbcity.org.au www.u3amelbcity.org.au</p>	

Attendance

Chair: Russell Huntington

Present: Russell Huntington, Sharon Carter, Pauline Lomas, Kate McKenzie, Ann Johns, Jane Tulloch, Marilyn Harris, Peter Lawson, Paul Wilkinson, Neil Rickards
plus 105 members - 58 in person and 47 proxies.

1. Welcome and Acknowledgement of Country

President Russell Huntington welcomed all members to the meeting and acknowledged the traditional owners the Woiwurrung (Wurundjeri) and Boonwurrung people of the Kulin Nations past, present and emerging.

2. Confirm the Minutes of the previous Annual General Meeting held on 1 December 2022.

Motion: *That the Minutes of the 37th Annual General Meeting, held on 1 December 2022 be approved.*

Moved: Peter Lawson **Seconded:** Ann Johns

The motion was carried.

3. Receive and consider the Annual Report and the Financial Statement for the preceding financial year.

The President presented the report highlighting:

- Member numbers had seen a substantial recovery, close to 2019 (pre-COVID) numbers and the increasingly successful use of social media as a marketing tool;
- 65 year-long courses and 50 short courses and 20 let's Do groups;
- *Approaching the Voice* lecture series in collaboration with The University of Melbourne;
- 140 Volunteer members gave 16,000 hours of their time during the year; and
- The adoption, by the Committee of Management, of a 3-year strategic plan.

Financially, a more favourable position resulted in a deficit of \$16,222 against a budgeted deficit of 24,099. An increase in membership fees of 18% and an uplift in interest rates contributed to reduced deficit. Expenditure increased due to the increased number of courses and return of many face-to-face classes.

Motion: *That the 2023 report be received and adopted.*

Moved: Neil Rickards **Seconded:** Georgina Fitzpatrick
The motion was carried.

4. Annual membership fees:

The 2024 membership fees are:

- Early bird (date set annually) before 19 November 2023:
 - Full: \$70
 - Associate: \$55
- Full: \$95
- Associate: \$75
- Pro rata after 14 June: \$50

At the 1 December 2022 Annual General Meeting, concerning the annual membership fee, it was agreed that:

- the new membership joining fee be suspended indefinitely;
- the Committee of Management is authorised, at its discretion, to:
 - raise the annual membership fee (full and associate) by a maximum of 5 per cent in any one year;
 - discount the annual membership fee (full and associate) by a maximum of 30 per cent for any member who joins or renews between October and November (actual dates will be set annually); and
- offer membership at not less than 50 per cent of the full year fee for members joining in or after June (date set annually) in any year.

***Motion:** that the 2022 agreed approach to annual membership fees be retained and applied to the 2025 fee schedule.*

Moved: Paul Wilkinson **Seconded:** Julie Nankervis
The motion was carried

5. Respond to Submitted Questions.

A question was submitted concerning the social media policy/guidelines, and it was agreed that

- the social media policy/guidelines be revised by the Committee of Management to make it consistent with other policies/guidelines and practices; and
- all tutors and Let's Do Leaders advise those being photographed that they have the option to step out of the photo.

6. Strategic Plan

The Vice President presented the 3-year Strategic Plan 2024-2026 to:

- Drive membership growth in a financially sustainable manner
- Build a strong brand identity
- Scale up the program to meet members' needs by recruiting and retaining skilled tutors, Let's Do leaders and administration
- Build community collaborations

The operation of the plan would lead to 2026 outcomes of:

- 1600 members;
- Seen as an active and vibrant community – one that ‘I would like to belong to’
- Diverse course program covering 80 year-long and 60 term courses
- Twenty-five Let’s Do groups for social and physical activities
- Succession planning and training for all key volunteer roles in administration and Committee

7. Life Membership Awards

The President presented to the meeting citations for the Members receiving awards, approved by the Committee of Management, since the last AGM.

Life Memberships were awarded to:

Elaine Batchelder; Ann Johns; Ian MacKay; Maureen McBride; Helen McCulloch; Julie Mills; Peter Newbury; Paul O’Brien, Kiera Stevens and Marcus Wearne.

Presentations were made to those present.

8. Election of Officers and Members to the Committee of Management:

The returning officer, J Nankervis, declared all positions vacant.

Nominations have been received as follows.

All nominees are financial members of U3A Melbourne City Inc.

President:	Russell Huntington	Committee Member:	Merilyn Harris
Vice President:	Sharon Carter	Committee Member:	Peter Lawson
Treasurer:	Pauline Lomas	Committee Member:	Nene Macwhirter
Secretary:	Kate McKenzie	Committee Member:	Kai Simpson
		Committee Member:	Jane Tulloch
		Committee Member:	Neil Rickards
		Committee Member:	Paul Wilkinson

Given that the nominations were the number of members and office bearers required, all nominees were declared elected.

9. President’s Address

The President reiterated the 2026 outcomes to be driven by the operation of the Strategic Plan. The office will move to significantly smaller premises on the same floor, leading to a halving of expenditure.

10. Closing

The meeting closed at 3.40pm.

The AGM was followed by a presentation by, and discussion with, Peter Grimm, entitled *Melbourne City Street Art*. Afternoon tea followed.